



## MINUTES OF A MEETING OF THE BOARD OF DIRECTORS

January 15th, 2015

A meeting of the Board of Directors (the “*Board*”) of the Folsom Soccer Club (the “*Club*”), was held on Thursday, January 15th, 2015.

**Directors Present:** Spencer Lowe, Jay Ramey, Taryn Rhodes, Dale Colombo, Ryan Scott, Kyle Hamilton, Christine Smith, Brian Altman, Crystal Ellis, Bruce Magnani, Tim Hardester, Frank Leonardi, Liz Bellas; **Non-voting:** Kristin Lemay, Paul Moen

**Directors Absent:** Jo Studley

**Guests:** Michael Raffetto (VP of FAA)

### CALL TO ORDER

FSC President, Spencer Lowe, called the meeting to order at 7:13 pm and Taryn Rhodes recorded the minutes. A quorum of directors was present. [**PLEASE NOTE:** Location was changed from the Hampton Inn to the Lemay home due to a scheduling issue with Hampton Inn]

### APPROVAL OF PREVIOUS MEETING(S) MINUTES

Nov. 2014– APPROVED (Bruce first, Jay second)

Dec. 2014– approved (Bruce first, Jay second)

### OLD BUSINESS:

[**Old Business added at meeting by SPENCER**]

Jo @ NSCAA convention– Positive hit on the technical director and would like to present offer letter to get staff for Jo. Payment will come out of “slush”/reserve— \$24,000/year. A motion to approve action was first offered by Liz and seconded by Frank— ***ACTION APPROVED.***

### NEW BUSINESS:

**Folsom Lake Soccer League/FSC Financial Relationship [SPENCER]**

League should be the main entity with the club falling under it (reg. fees go to FLSL, league pays out to FSC). This allows us to accommodate other clubs to join FLSL’s structure without making organizational changes.

Last year Folsom Lake Soccer League was just a title– this year will include FLSL Board meetings, strategy planning, organizational structuring (i.e. hierarchy), operational procedures, etc. FLSL needs to be the managing component over FSC and future clubs joining FLSL. Elk

Grove is good example of how to best structure, manage and operate the clubs underneath them. Bylaws and procedures would be required for clubs to operate through the FLSL entity. For example, Elk Grove Soccer League is a non-profit (501c-3) and manages over the entire financial structure then funnels budget/payouts to the clubs below it. El Dorado Hills potential club to join FLSL. Setting up the FLSL operations and organizational structure to accommodate these additions is best to set up now to be prepared for future growth.

Starting Tuesday, Feb. 5th, meetings for FLSL Board meetings separate from FSC Board meetings. Initial meeting will be at 7 pm at the Folsom Sports Complex (room TBD).

### **FSC Board Member Budgets DUE Friday, Feb. 6th. [SPENCER]**

Operating budgets DUE for each director's speciality by Friday, 2/6/15, via email to Spencer.

### **FSC Board Representative Needed for FAA [GUEST: MICHAEL RAFETTO]**

Michael Raffetto, an acting VP of FAA explained the need for a representative from the FSC Board. Fireworks booth is the biggest fundraiser. The FSC rep for the FAA would need to be actively involved in that fundraiser.

Meetings are every 3rd Tuesday of the month. Next FAA meeting is Tuesday, Feb. 17th, and will be their AGM for new/returning board members to be voted in.

Kevin Lemay has agreed to be the FSC Representative for FAA, with Kristin Lemay acting as Rep in his absence at meetings as needed.

## **REPORTS**

### **FLSL [SPENCER]**

Spoke about pertinent news in "New Business" listed above.

### **FAA [SPENCER]**

Spoke about pertinent news in "New Business" listed above.

### **METRO [JAY]**

Jay moved for approval to allow discussion to be a closed session— **REQUEST APPROVED.**

Jay requested to come out of closed session.

### **NORCAL [KRISTIN]**

Kristin attended the NorCal meeting. Big discussion about tryout schedules May–June. Crystal taking on research on procedures and policies with game scheduling.

### **TREASURER [DALE]**

Financials typically are sent to the board— in progress currently.

Provided report from Gallina LLP (auditors) Audit ran over in costs originally quoted (i.e. \$7500 end cost). They have eaten up costs on behalf of FSC.

Former Equipment Managers and Treasurers have cost additional fees for inadequate financial information.

Firm up procedures and transition the audit to a “review”. Incorporating procedural recommendations from Gallina LLP to move from a review to an audit. How we purchase our uniforms is one area that is crucial to fix procedurally. Moving from cash basis to accrual basis.

Dale and Kristin assisting with this process. No financials available until this has been completed. Dale will field any questions from Board members.

#### **ADMIN [KRISTIN]**

Managers have the AGC’s by the March meeting to avoid waiting.

Spencer and Tim can help with the clinics.

#### **Volunteer to oversee Jan. 31st is still needed.**

Crystal managing the volunteer efforts, and asking coaches and their spouses to help.

Kristin vacationing on Kauai– gone March 2nd–March 9th.

Crystal had a question about tryouts, those who did not pre-register, can we provide an iPad to pre-register upon arrival? Kristin’s feedback is there is more work on her end to merge late registers.

#### **DIRECTOR OF COACHING [JO ABSENT]**

Jo is at a NSCAA convention.

#### **RED MANAGER [RYAN SCOTT]**

No report

Newsletter decided to be retired in lieu of news outlets on the FSC website (i.e. News tab, e-blasts, etc.)

#### **WHITE MANAGER [KYLE HAMILTON]**

No report

#### **BLACK MANAGER [CHRISTINE SMITH]**

No report

#### **COACH MANAGER [BRIAN ALTMAN]**

##### **Update on status of 12’s, 13’s, 14’s:**

U12 Boys:

Red – Pat Malta

Black – Chris Hammer

U13 Boys:

Red – Spencer Lowe

Black – Bob Byrne

U14 Boys:

Red – **OPEN**

Black – Randy Hayes

White – Anthony Donato

U12 Girls:  
Red – Joe Watson  
Black – **OPEN**

U13 Girls:  
Red – Chris Ciampa  
Black – Matt Hartman  
White – Mark Pelz

U14 Girls:  
Red – John Crostic  
Black – Rich Collier

A motion to approve action filling missing coach positions (as seen above). First motion offered by Brian and seconded by Crystal— ***ACTION APPROVED.***

#### **VOLUNTEER COORDINATOR [CRYSTAL ELLIS]**

Discussion regarding volunteer needs for the 2015-16 season. Decision made to increase volunteers hours to 6 hours per player per season.

Approx 50 out of 560 comp players did not fulfill their volunteer requirement for the 2014-15 season and they need to pay the "Volunteer Buyout" fee. Crystal will supply names to Kristin to add volunteer buyout fees to registration costs for coming season for those players.

#### **REFEREE COORDINATOR [BRUCE MAGNANI]**

No report

#### **FIELD COORDINATOR [TIM HARDESTER]**

No report

#### **EQUIPMENT MANAGER [FRANK LEONARDI]**

Spencer and Frank to discuss what did get done, what needs to get done.

Facebook posting for wanting to sell uniforms (“buy back”).

Establish an effective inventory process

#### **MARKETING & COMMUNICATIONS DIRECTOR [LIZ BELLAS]**

Ad went out in Activity Guide.

Advertising for Folsom Telegraph going out Wednesday, Jan. 21st.

Collecting donated canned goods.

Sports Show and the Folsom Sports Complex–March 14th. We will have a booth.

Facebook contact to leverage to get more advertisement for trial clinics.

## **TOURNAMENT COORDINATOR [PAUL MOEN]**

4 tournaments for this year. Bronze tournament–help from Black teams.

## **OTHER BUSINESS**

### **Mark Stanfield Tournament [GUEST: MICHAEL RAFFETTO]**

Discussion on the Mark Stanfield Tournament for FSC Alumni.

FSC advertising channels needed. Changing the name of the tournament: Folsom Soccer Club Alumni Memorial Tournament.

Work with Kristin and Liz to help advertise, register, support alumni lists and more presence on the website.

Scholarship offers to HS level (boy and girl from Vista and Folsom HS).

Potential ideas (future goals) for bench (i.e. FSC Memorial), bricks in sidewalks, walls, etc. with alumni names.

Will provide more notice on help needed from the FSC.

Spencer made a suggestion of operating this “organization” through FSC.

## **NEXT MEETING SCHEDULED**

Thursday, Feb. 19th, at 7 pm. Tentatively hosted at Folsom Sports Complex (Room TBD)

**Meeting adjourned at 8:57 pm**

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Taryn Rhodes | FSC Secretary